

Renewing Certifications During Shelter In Place

Certifications are a requirement to work for an Employer of Record Client.
It's the Employee's responsibility to keep them current and in compliance with Medicaid Policy.

CPR, First Aid, Blood Borne Pathogens, & Recipient Rights are the 4 required trainings

If you are expired or have not taken Recipient Rights, you need to take the New Hire Recipient Rights Face to Face Training:

New Hire Face to Face Training *AFTER COVID LIFTS THIS WILL CHANGE*

Recipient Rights: www.oaklandchn.org go to Training > Training Schedule > Select New Hire Rights Training. Register (employer ARC, employer email dmcdaniel@thearcoakland.org, & County is Oakland). Due to the shelter in place order,

New Hire face to Face classes will be held as an online webinar. Oakland CHN will follow up your registration with an email for instructions regarding the webinar log in.

Please send Arc a copy of the certificate after completing the class.

If you are current:

Rights Online Update Test

Recipient Rights: www.oaklandchn.org go to Recipient Rights > Training & Tests > Recipient Rights Update Test. Follow the Power Point, Register, Take the Test, & Print out the certificate immediately on completion of the test. Registration answers: (employer ARC, employer email dmcdaniel@thearcoakland.org, core provider is MORC, & County is Oakland).

Please send Arc a copy of the certificate after completing the class.

CPR, FIRST AID, & BLOOD BORNE PATHOGENS are scheduled through

MORC's **Cornerstone Training Site:** <https://morcinc.csod.com>

Registered Accounts:

You already have an account in Cornerstone log in with user id (your e-mail) and your password

Registered Accounts with Forgotten Password:

You already have an account in Cornerstone- log in with user id (your email) & go to forgot password and submit. Also, please add this to your email contacts: ces.mail@csod.com

If you are resetting your password then these are the answers to the questions:

Division = Provider 200000 for the

Provider = Arc of Oakland County, Inc. (ARC_OAKLAND_01)

Manager's name = McDaniel, Diane

Make your password: training

To take the Bloodborne Pathogens ONLINE through Cornerstone:

Log into Cornerstone: <https://morcinc.csod.com> and once you're logged in, look for it under **Active** on your transcript and launch it. (OR, if it's not on your transcript, type blood in the search box and the option will come up. Make sure to hit **REQUEST** or **ASSIGN** for this course to your Active transcript.)

For CPR & First Aid, classes are currently suspended due to the shelter in place order. MORC has put together a 2- part online class with in-class skills set to follow in the future. American Heart Association has implemented a 60-day grace period since the start of the order.

Check the Events Calendar found under Learning on the Cornerstone website for dates of the scheduled online CPR & First Aid ASHI course. *AFTER COVID LIFTS THIS WILL CHANGE*

***See the attachment for the ASHI course instructions also.**

Please email all documents to: fitimesheet@thearcoakland.org

If you need assistance, please contact me by my email.

Diane McDaniel

ARC Fiscal Intermediary

dmcdaniel@thearcoakland.org